

BENZONIA PUBLIC LIBRARY
MEETING MINUTES BOARD OF TRUSTEES
May 18, 2022

Meeting was called to order at 3:59pm by President Paula Lake. Present were Paula Lake, Jane Sullivan, Audrey Pittinos, and Megan Barnard. Diana Heller and Helen Dewey were absent. Director Amanda McLaren was also present.

The agenda was approved as sent.

The minutes of the Board Meeting on April 20,2022 stand approved as sent.

Communications: None

Treasurer's Report: Helen Dewey emailed her reports for the month. **A motion was made to accept the report as sent by Jane/ Megan. All ayes, motion accepted.**

Director's Report: Director McLaren expanded on her reports which were emailed to the board prior to the meeting. She stated that the road construction on US31 affected the library's numbers once the road went to one way traffic. She also pointed to the Stories that Heal section and said that the program and it's presentation at the Garden Theater were very good and impactful. She told the board that every classroom at Crystal Lake Elementary School will be coming over to the library on walking field trips. They will be told about the summer reading program that is coming back in full swing this year. This year's theme is Oceans of Possibility and there are lots of new things happening along with it.

President's Comments: Paula wanted to acknowledge and congratulate Amanda on the recognition of Benzonian Public Library's work on the project "Remembering Benzie". Congratulations Amanda!

Continuing Business:

Policy for public input- **The motion was made to accept the policy as written by Jane/Audrey. All ayes, motion accepted.** Jane will email the board a final, dated copy along with a new Table of Contents. Amanda will add this to the policy book.

FY23 Draft Budgets- There was discussion regarding raises for staff and it was decided that the board recommends Draft budget #2 (raises included). Amanda submitted a meeting notice in the local paper for a public hearing on the budget at the next monthly meeting on June 15, 2022.

New Business:

Updated Lease Agreement- Paula distributed a new lease agreement that she had gone through at length with Jimmy McLaren. This new agreement is an attempt to codify the terms as they have not been updated in many years. This lease seems to be quite favorable to the library. Paula was going to check on the library's insurance to be sure that it meets the terms set forth in the agreement. This led to some discussion of the Mills Board's plans to more actively fundraise and the changes to its membership. The lease will be put to a board vote at the next meeting on June 15, 2022.

Public Input: None

Board Input: None

Adjournment: The meeting was adjourned at 4:52pm.
Next meeting will be June 15, 2022

Megan Barnard
Benzonia Public Library.