

**BENZONIA PUBLIC LIBRARY
ANNUAL BUDGET HEARING**

June 15, 2022

Meeting was called to order at 4:10pm by President Paula Lake. Present were Paula Lake, Jane Sullivan, Audrey Pittinos, and Diana Heller. Megan Barnard was absent. Director Amanda McLaren was also in attendance. No members of the public were present at the meeting.

Notice of Public Meeting The public posting of this public hearing was posted in the June 1, 2022 edition of the Benzie County Record Patriot, on the Benzonia Public library website, at the entrance of the library and at the Benzonia Township Offices. A copy of the posting is attached to these minutes.

Comments on the Budget: The 2022-2023 proposed budget was presented by Paula Lake with comments by Director McLaren.

Motion to Close Hearing: There being no comments, a motion was made by Audrey/Jane to close the annual Budget Hearing. All voting Aye, no Nays, the Motion carried and the meeting was adjourned at 4:14pm.

**BENZONIA PUBLIC LIBRARY
MEETING MINUTES BOARD OF TRUSTEES**

June 15, 2022

Meeting was called to order at 4:15pm by President Paula Lake. Present were Paula Lake, Jane Sullivan, Audrey Pittinos, and Diana Heller. Megan Barnard was absent. Director Amanda McLaren was also present.

The agenda was amended to remove the Item "Policy for Public Input" from the Continuing Business portion of the agenda.

The minutes of the Board Meeting held on May 18, 2022 were approved without revision.

Communications: None

Treasurer's Report: The Treasurer's Report was included with the meeting packet mailed to the board prior to the meeting. A motion was made by Jane/Audrey to accept the report as sent. All ayes, motion accepted.

Director's Report: Director McLaren expanded on her reports which were emailed to the board prior to the meeting. Amanda stated that traffic in the library has increased over the last few weeks since road construction ended and school has let out. The Summer Reading Program/

Writing Project has over 100 kids signed up. She reported a lot of excitement about these

programs among kids, parents and staff. Spring cleaning was completed (paid for by the Friends) and Amanda's annual meeting with Benzonia Township went well. She noted that Anne Clark, the new library employee, has started, and that this is Sue Smith's last month on the job.

President's Comments: Paula noted that Helen Dewey has officially resigned from the Board.

Continuing Business: Current (2021-2022) Budget Revision - Amanda explained several of the revisions noted on the year-end budget and noted that she does not anticipate significant changes between now and the end of June, which is the end of the fiscal year. A motion was made by Audrey/Diana to accept the budget revision as presented. A roll call vote was taken: Paula: Aye / Audrey: Aye / Diana: Aye / Jane: Aye The motion carried.

Fiscal Year 2022-2023 Budget - There being no questions regarding the proposed 2022-2023 Budget, a motion was made by Jane/Audrey to adopt the budget and authorize the Treasurer to make disbursements up to the total amount shown approved in the budget. Roll call vote was taken: Paula: Aye / Audrey: Aye / Diana: Aye / Jane: Aye The motion carried.

Lease Agreement Update - Paula informed the Board that she has verified that the Library carries insurance consistent with the proposed lease requirements, that is, a \$1million dollar limited liability policy. Therefore, Paula signed the lease and will send it to the Mills House Board President.

New Business: New Board Member -. Discussion regarding the manner in which a new Board member should be recruited. It was agreed that potential new members will be discussed in more detail at the July Meeting.

A change of the monthly meeting time to 2:00pm for July and August was discussed. It was decided that the meeting will remain at 4pm.

Public Input: None

Board Input: None

Adjournment: A motion to adjourn the meeting made by Paula/Jane. All Ayes, the meeting was adjourned at 5:07pm. Next meeting will be July 20, 2022 at 4:00pm.

Jane Sullivan - Benzonia Public Library.