

**BENZONIA PUBLIC LIBRARY**  
**MEETING MINUTES BOARD OF TRUSTEES**  
**January 12, 2022**

The meeting was called to order by President Paula Lake at 4:06pm. Those present were Paula Lake, Helen Dewey, Jane Sullivan, Audrey Pittinos; Diana Heller arrived at 4:12pm. Absent was Roxane Miner; also present was Amanda McLaren, library director.

There were additions and corrections to the agenda which was added to new business: changing meeting date and/or time.

MINUTES: The minutes of the December 8, 2021 meeting are to be amended as follows: In the Communications portion of the minutes, Roger Dewey was speaking as a representative of the Mills Community House Association concerning the elevator issues. Helen Dewey will make those changes and email them to the Board. **Motion by Helen/Audrey to approve the revised minutes of the December 8, 2021 meeting as amended. All ayes, Motion passed.**

COMMUNICATIONS: A thank you note for their holiday bonus was received from Michelle Leines and Cindy Brant.

TREASURERS REPORT: Treasurer Helen Dewey presented our monthly Treasurers Report and there being no discussion, **a motion was made by Audrey/Jane to accept the report as sent. All ayes.**

DIRECTOR'S REPORT: Director McLaren submitted her report, pointing out several items on it. Computer help with Dustin has been cancelled due to Covid, the ice skating rink is up and running with the Library loaning out the skates, Cindy Brant leaving January 24<sup>th</sup> and Amanda's plans for a replacement. Some information was also discussed concerning the ARPA funds and updating us on the meeting room's final touches. Amanda wanted some guidance on an issue with a patron and her dog. After a discussion, she decided to follow up with the Mills Community House Board for an answer. There will be a professional development meeting with the Library staff and Director on February 26, 2022 after closing.

PRESIDENT COMMENTS: None

CONTINUING BUSINESS: Meeting room update was discussed under the Directors report.

NEW BUSINESS: It was decided by the Board to change the meeting date and time to: the third Wednesday of the month at 4PM. The change will be posted in the usual locations.

Public Input: None

Board Input: Helen asked for suggestions for content in the FY2021 Annual Report brochure to be used to present to our Townships.

Meeting adjourned at: 5:18pm

NEXT MEETING: February 16 at 4pm.

Diana Heller,  
Secretary