WELCOME VISITORS
◊ Look guests in the eye, introduce yourself, and make them feel welcome
◊ Ask if they would like to sign the guest book
◊ ORIENT
◊ Smithsonian Exhibit: Center of room
  ◊ Go Virtual: scan the image for additional videos, images, and stories
  ◊ Get Innovative: manual interactive lets visitors get more hands on
◊ Local Partner Exhibits: Perimeter of room
  ◊ Display boards and information
◊ Local Innovator Display: In front of stage
  ◊ Binder will be available in library after exhibit is over
◊ Additional Programs: See brochure-at the Mills Community House and in community
◊ Strike the Spark: Final stop. Please leave comments, thoughts about innovation, and possibilities for the future in our community
◊ COUNT VISITORS
◊ Track # of visitors for exhibit, programs, and groups. Complete tracking logs

REMINDERS
◊ It's OK to say “I don't know”
◊ Avoid over explaining or walking visitors through the exhibit
◊ BE FAMILIAR
◊ Know the exhibits and where they are located
◊ SHIFTS:
◊ Arrive 15 minutes prior to your shift

Benzonia Public Library
PO Box 445, Benzonia, MI 49616
231-882-4111
benzionalibraryconnect@gmail.com
benzionalibrary.org

This project is funded in part by Smithsonian, and Michigan Humanities, an affiliate of the National Endowment for the Humanities.

Discover Innovation & Inspiration In Rural Communities
Oct. 14-Nov. 25, 2023
Benzonia Public Library
Mills Community House-upper level
891 Michigan Ave., Benzonia

EXHIBIT HOURS AND DOCENT SHIFTS

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Presented by
Benzonia Public Library
Mills Community House
Smithsonian Museum on Main Street
Michigan Humanities